



NOTTINGHAM CITY COUNCIL
OVERVIEW AND SCRUTINY COMMITTEE

Date: Wednesday, 9 September 2015

Time: 2.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham,
NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Acting Corporate Director for Resources

Governance Officer: Rav Kalsi **Direct Dial:** 0115 8763759

AGENDA

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IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

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CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 8 July 2015 from 2pm – 3.40pm.

Membership

Present

Councillor Leslie Ayoola
Councillor Josh Cook
Councillor Georgina Culley
Councillor Pat Ferguson
Beverley Frost (3rd sector advocate)
Councillor Mohammed Ibrahim
Councillor Patience Ifediora
Councillor Glyn Jenkins
Councillor Gul Nawaz Khan (Chair)
Councillor Neghat Nawaz Khan
Councillor Ginny Klein
Councillor Anne Peach

Absent

Councillor Azad Choudhry
Councillor Brian Parbutt

Colleagues, partners and others in attendance:

Councillor Jim Armstrong	- Observer
Nancy Barnard	- Governance Manager
Rav Kalsi	- Senior Governance Officer
Jonny Kirk	- Service Manager for Access and Learning
Nick Lee	- Head of Access and Learning

16 APOLOGIES FOR ABSENCE

Councillor Azad Choudhry – non Council business
Councillor Brian Parbutt – non Council business

17 DECLARATIONS OF INTERESTS

None.

18 MINUTES

The Committee agreed the minutes of the meeting held on 3 June 2015 as a correct record and they were signed by the Chair.

19 SCHOOL EXPANSION PROGRAMME AND ADMISSIONS IN NOTTINGHAM

Councillor Sam Webster, Portfolio Holder for Schools, Nick Lee, Head of Access and Learning and Jonny Kirk, Service Manager for Access and Learning, delivered a

presentation to the Committee on the way schools are being organised in the city to meet the demand for school places. Nancy Barnard, Governance Manager at Nottingham City Council, was also present to highlight the school appeals process for Committee members.

During the presentation the following key points were highlighted:

- (a) Since 2009, an extra 1,600 primary places have been created and a further 485 places have been made available for the 2015/16 academic year. This demonstrates that although there is still a growing demand for places in Nottingham City, the Council is meeting that demand with the availability of school places;
- (b) An additional 138 applications were received this year for primary school places, the equivalent of four extra classes of children. In 2015, there were a total of 3,877 applications for primary school places and 2,919 applications for secondary school places;
- (c) Locally, Nottingham City Council continues to reduce the number of children who receive none of their preferred school places. In 2014, 9.2% of primary applicants received none of their preferences for a school place. In 2015, this figure had reduced to 5.5%. In 2014, 8.5% of secondary applicants received none of their preferences and in 2015 this figure has reduced to 4.1%;
- (d) Of the 235 primary children who did not receive any of their preferences in 2015, 116 applicants only selected one school on their application out of a possible 6 preferences;
- (e) Statistics from the Department for Education (DfE) for parents applying for a school place in England by the national offer day for September 2015 show that, nationally 87.8% of children got their first choice, up from 80.8% in 2014. In Nottingham, 84.8% of primary applicants received a place at their first choice in 2015. DfE figures show that nationally, 84.2% of secondary applicants got their first choice, up from 81% in 2014. In Nottingham, 84.4% of secondary applicants received a place at their first choice school;
- (f) In 2014, Nottingham City Council was ranked 131st out of 152 local authorities for securing first choice preferences for primary school places. In 2015, Nottingham City Council has climbed to 116th place. In 2014, the Council was ranked 100th out of 152 local authorities in securing first choice preferences for secondary school places. In 2015, the Council has improved to 79th place;
- (g) As of today, there are a number of school places available across the city in a variety of year groups; for example, there are 207 reception places, 116 year 1 places, 67 year 2 places and 65 year 3 places;
- (h) Consultation will take place in the coming months on the school places across the city. For example, consultation on primary school places in Wollaton begins in September and consultation on primary school places in Bestwood and Top Valley will begin in the next academic year. Discussions have already begun with secondary head teachers across the city in order to plan the

phased increase to secondary school places and further work will take place with health sector colleagues, developers and planners to strengthen projections;

- (i) Where a school place has been refused, parents have the right to appeal the decision. The admission authority has to give parents at least 10 school days' notice before the hearing to confirm the date and appeals have to be heard within 40 school days of the appeal deadline. This right of appeal is to a panel made up of members of the public who are independent of the local authority.

Following comments and questions from the Committee, the following information was provided:

- (j) Reception school places are available across parts of the city, for example, places are available in reception classes in Forest Fields, Bilborough, St Ann's and Sneinton. The Council is keen to move to a 5% surplus of school places in order to accommodate movement across the city;
- (k) The admission of children to infant classes is currently governed by legislation which states that no infant class can have more than 30 pupils per class, apart from in prescribed exceptional circumstances. As a result of this, there are cases where siblings are not able to attend the same school together; however, this is often unavoidable. Nottinghamshire County Council is currently experiencing the same pressure and is in the process of consulting on removing the criteria which gives preference to sibling connections;
- (l) Nottingham City is a diverse and multi-cultural city and navigating the admissions process can often be a challenge to many parents. The Schools Admissions Team offers a reception presence at Loxley House to support parents through this process and also have staff able to speak up to 8 languages. The Appeals Team provide an interpretation service to enable parents to fully engage with the process and to possess a clear understanding of their case;
- (m) There is a trend for secondary school age pupils to travel longer distances to and from schools as many will offer particular specialisms and may be the ideal school for a particular child. Nottingham City Council only maintains one secondary school, Ellis Guilford School, therefore the remaining secondary schools as academies, set their own admissions criteria. The Council will continue to work with academies in the city to strengthen partnerships to best meet the needs of citizens in Nottingham;
- (n) School appeal panel members are sought from a range of backgrounds to reflect the demographic of Nottingham City. The School Appeals Team engaged with a number of community centres, Nottingham University and the Nottingham Community Voluntary Service to attract volunteers to sit as panel members;
- (o) Current birth rate figures obtained from the National Health Service (NHS) suggest that primary school places might have plateaued however, as a natural consequence, the number of pupils seeking a secondary school place

will steadily increase from 2015 – 2020. The school expansion programme will be managed flexibly to meet the demand for places going forward, for example, there was a need for more places at Djanogly Northgate and the Council responded by adapted secondary school provision to meet these needs, which can be converted back at an appropriate time in the future.

RESOLVED to

- (1) Thank colleagues from Access and Learning, the School Appeals Team and Councillor Sam Webster for their engagement and informative presentation;**
- (2) Endorse the work currently taking place to work in partnership with local academies to support the availability of secondary school places in the City of Nottingham;**
- (3) Circulate the demographic of the School Appeal Panel members to all Committee members.**

20 PROGRAMME FOR SCRUTINY

Rav Kalsi, Senior Governance Officer, introduced a report of the Head of Democratic Services setting out the programme of activity for this Committee and the Overview and Scrutiny Review Panels for 2015/16.

RESOLVED to agree the work programme for the Overview and Scrutiny Committee and Review Panels for 2015/16, as summarised in the report.

OVERVIEW AND SCRUTINY COMMITTEE
9 SEPTEMBER 2015
NOTTINGHAM CITY COUNCIL'S SUMMER OF ENGAGEMENT
REPORT OF HEAD OF DEMOCRATIC SERVICES

1. Purpose

- 1.1 To scrutinise Nottingham City Council's Summer of Engagement 2015 – Future Workforce programme.

2. Action required

The Committee is asked to

- 2.1 consider the Summer of Engagement Programme for 2015;
- 2.2 consider the Council's plans to create a workforce that is right for the citizens of Nottingham;
- 2.3 use the information received at the meeting to inform scrutiny of the programme and planned improvements;
- 2.4 identify any relevant recommendations for improvement or feedback and any potential areas for further scrutiny activity for inclusion in the work programme.

3. Background information

- 3.1 Nottingham City Council is currently engaging with its workforce to identify how it can create a workforce that is right for our citizens. In November 2014, Nottingham City Council's Chief Executive, Ian Curryer, outlined his proposals on the Council's journey from a good to great operating model and the realignment of Council services. The Summer of Engagement with the Council workforce will form part of the Council's move from a good to great operating model.
- 3.2 The first step on the journey to ensure citizens are at the heart of everything we do is to create a great workforce. To achieve this, Nottingham City Council has created a great workforce programme that will work across the Council to establish what big changes are needed.

4. List of attached information

- 4.1 None

5. **Background papers, other than published works or those disclosing exempt or confidential information**

5.1 None

6. **Published documents referred to in compiling this report**

6.1 None

7. **Wards affected**

7.1 Citywide

8. **Contact information**

8.1 Rav Kalsi
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Overview and Scrutiny - 9 September 2015

Citizens at the Heart Update & Summer of Engagement 2015

In November 2014 O&S received a presentation on the Council's journey from Good to Great and its Citizens at the Heart Programme.

The presentation was an opportunity for colleagues to introduce the new message map to councillors, and outline the ambitions for NCC to become a great council, supported by a great workforce providing great services to its citizens and contributing to Nottingham being a great city.

The message map and subsequent work programmes were largely informed by the involvement and contribution of colleagues during the Summer of Engagement in 2014.

The focus for the Summer of Engagement for 2015 has been the Council's Future Workforce. Colleagues were asked to discuss "how do we create a workforce that's right for our citizens?"

Aims of the engagement

- Engage with over 800 colleagues
- Involve CLT and Directors in discussions
- Ensure Employee Networks (BME, disability, LGBT) are included

Outcomes

- Help shape the Council's approach to creating the workforce of the future
- Provide feedback to senior managers to improve their understanding of how it feels to work for the Council
- Influence review of Equality Objectives
- Support the Strategic Resourcing Plan
- Feedback from colleagues on how we make the council more diverse

Activities

The spread of activities has been aimed at reaching colleagues who may not previously have been able to participate in engagement sessions.

Colleagues were invited to attend sessions at a range of locations including both depots, Mary Potter, Bulwell Riverside, central library as well as Directors and Heads of Service attending team meetings, employee network meetings, and of course via email and an intranet form.

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OVERVIEW AND SCRUTINY COMMITTEE
9 SEPTEMBER 2015
CITIZEN SURVEY
REPORT OF HEAD OF DEMOCRATIC SERVICES

1. Purpose

- 1.1 To scrutinise the results of the Citizen Survey 2014 and to consider the proposals for the survey in 2015.

2. Action required

The Committee is asked to

- 2.1 consider the results of the Citizen Survey 2014;
- 2.2 consider the proposals for the Citizen Survey in 2015.

3. Background information

- 3.1 In 2014, Nottingham City Council commissioned and conducted the Nottingham Citizen' Survey 2014 in order to monitor progress against the targets set out in the Nottingham Plan to 2020 and the Nottingham City Council Plan.
- 3.2 The survey provides the opportunity to track citizen satisfaction and establish what Nottingham citizens think about the Council and the services it delivers for them. By conducting the survey, the Council is able to understand Nottingham citizens' lifestyle choices affecting their health and it informs service improvements at the Council.
- 3.3 In 2014, the field work was undertaken in October and November 2014, involving face to face interviews with 2,107 citizens (approximately 100 per ward). The methodology used is the same as the 2011, 2012 and 2013 surveys so the results are directly comparable.

4. List of attached information

- 4.1 Citizens' Survey 2014 – Executive Summary

5. Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None

6. Published documents referred to in compiling this report

6.1 Nottingham Insight

<http://www.nottinghaminsight.org.uk/f/63850/Library/Council-Government-and-Democracy/Local-Engagement-and-Consultation/>

7. Wards affected

7.1 Citywide

8. Contact information

8.1 Rav Kalsi

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Citizens' Survey 2014

Executive Summary

Information by Design Ltd was commissioned by the City Council to conduct the 2014 Nottingham Citizens' Survey. The field work was undertaken in October and November 2014 and involved face-to-face interviews with 2,107 citizens (approximately 100 per ward, depending on relative population size). This is the same methodology as the 2011, 2012 and 2013 surveys so the results are directly comparable. Analysis of the results has been undertaken by researchers from Nottingham City Council.

The survey gathers citizens' perceptions on a variety of subjects including quality of life, health and wellbeing, community cohesion, feelings about Nottingham, satisfaction with the Council and experiences due to the current economic climate.

Overall, results from this year's survey are similar to last year with a couple of notable improvements. This is positive given the backdrop of the current challenging economic climate and difficult budget decisions. There are however some interesting differences between different population groups and local areas which should be investigated further.

Perceptions about local area

Results are very similar to last year.

- 87% of respondents are satisfied with their local area as a place to live (88% in 2013)
- 75% are satisfied with the cleanliness of their local area (74% in 2013)
- 82% are satisfied with city centre cleanliness (80% in 2013)
- 90% feel their local area is a place where people from different backgrounds get on well together (90% in 2013)
- 51% feel they can influence decisions affecting their local area (49% in 2013)

As was the case last year, there is a strong correlation between respondents satisfied with their area and those satisfied with the cleanliness of their local area.

Perceptions of the Council

- 65% feel the Council provides value for money (57% in 2013)
- 73% are satisfied with the way the Council runs things (72% in 2013)

Feeling that the City Council provides value for money has increased significantly since last year.

Satisfaction with the Council remains the same as last year, however, there is variation between areas from 69% in Area 7 (Wollaton West, Wollaton East & Lenton Abbey) to 78% in Area 4 (Arboretum, Radford & Park, Dunkirk & Lenton). Last year, Area 7 recorded the highest level of satisfaction with the Council.

Feeling that the Council provides value for money continues to correlate strongly with satisfaction with the Council.

Contact with the Council

Results are very similar to last year.

- 78% feel well informed about Council services and benefits (78% in 2013)

- 89% of respondents find Council information easy to understand (87% in 2013)
- 42% have contacted the Council in the last 12 months, of which:
 - 75% were satisfied with how their enquiry was handled (71% in 2013)
 - 77% agreed that those handling their enquiry delivered what they promised (73% in 2013)
- 75% would contact their local councillor if they needed help or advice

There continues to be a strong correlation between satisfaction with the Council and satisfaction with the handling of a previous enquiry.

Equality

- 90% of respondents think that local public services treat all types of people fairly.

This is a significant increase since last year and is the highest result we have had for this question.

Perceptions about Nottingham

- 79% said they would speak highly of Nottingham (72% in 2013)
- Respondents were positive about Nottingham as a place to:
 - Live: 92%
 - Study: 96%
 - Visit: 88%
 - Work: 86%

(% saying they would recommend Nottingham a great deal or to some extent)

The proportion of respondents who said they would speak highly of Nottingham has risen significantly this year. This varies by area from 71% in Area 2 (Basford, Bestwood) to 83% in Area 7 (Wollaton West, Wollaton East & Lenton Abbey). Those in the youngest and oldest age categories are the most likely to speak highly about the City.

Experiences due to current economic climate

- 30% said they are keeping up with bills but sometimes or constantly find it a struggle
- 1% said they are falling behind with bills
- As a direct response of the current economic climate:
 - 61% said they had made at least one change
 - 25% said they have made changes to their transport arrangements
 - 23% said they have spent savings or sold possessions
- 31% would like to find work, more or better work

Results suggest that those who are unemployed or otherwise not in paid work and those with a disability or long term illness seem to be having the most difficulty keeping up with bills and credit commitments. Those who are aged 45-64 seem to be having more difficulty than those in the other age groups.

Health and wellbeing (self reported)

- 27% of respondents smoke (28% in 2013)
- 9% are at increasing or higher risk of developing alcohol-related health problems (12% in 2013)
- Average mental wellbeing score of 52.2, which is very similar to last year
- 12% with poor mental wellbeing, which is very similar to last year

The slight fall in smoking prevalence since last year suggests that the Nottingham Plan target of 20% by 2020 remains achievable. However, smoking prevalence remains significantly higher than the England average of 18%¹.

The proportion of respondents who indicated that they drink alcohol has dropped significantly since last year. This may be due in part to people not having as much disposable income. The proportion of those who are drinking at levels that could lead to health problems also appears to have dropped since last year. However, this could be due to the fact that the fieldwork for this survey occurred earlier in the year. This means that fewer people would have been answering the survey in weeks when they had attended Christmas parties compared to previous years.

Results from the survey suggest that the mental wellbeing of citizens (as measured by the Warwick Edinburgh Mental Wellbeing Scale) remains the same as last year and remains comparable with the England average.² However, some groups have significantly lower scores particularly those who are unemployed or otherwise not in paid work or those who have a disability or long-term illness.

In addition, the proportion with above average mental wellbeing has fallen significantly since last year. More than 20% of respondents, who have a disability or long term illness, are unemployed or 'otherwise out of work' or in social rented housing reported poor mental wellbeing.

¹ Integrated household survey, 2013

² This scale is based on a series of 14 questions and results in a score between 14 and 70.

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OVERVIEW AND SCRUTINY COMMITTEE
9 SEPTEMBER 2015
PROGRAMME FOR SCRUTINY
REPORT OF HEAD OF DEMOCRATIC SERVICES

1. Purpose

To consider and set the overall programme and timetable for scrutiny activity for the forthcoming year.

2. Action required

The Committee is asked to

- 2.1 note the items scheduled on the work programme for the Overview and Scrutiny Committee and Scrutiny Review Panels for 2015/16.
- 2.2 agree a date, appoint a scrutiny review panel chair and members to the following scrutiny review panel:

To consider the use of enforcement agents (bailiffs) by Nottingham City Council.

3. Background information

- 3.1 One of the main roles of the Overview and Scrutiny Committee is setting, managing and co-ordinating the overall programme of scrutiny work. This includes:

- mapping out an initial programme for scrutiny at the start of the municipal year
- monitoring progress against the programme throughout the year, and making amendments as required
- evaluating the impact of scrutiny activity and using lessons learnt to inform future decisions about scrutiny activity.

- 3.4 In setting the programme for scrutiny activity, the Committee should aim for an outcome-focused work programme that has clear priorities and is matched against the resources available to deliver the programme. It is intended to hold fewer, but more in depth reviews which will enable panels to explore and challenge more.

Commissioning scrutiny reviews

- 3.5 Delivery of the programme will primarily be through the commissioning of time-limited (2 to 3 meetings maximum) review panels to carry out reviews into specific, focused topics. All reviews must have the potential to make a positive impact on improving the wellbeing of local

communities and people who live and/or work in Nottingham; and to ensure resources are used to their full potential, reviews must have a clear and tight focus and be set a realistic but challenging timetable for their completion.

- 3.6 In setting the programme of scrutiny reviews, it is important that the programme has flexibility to incorporate unplanned scrutiny work requested in-year. However, the Committee will only be able to schedule unplanned work after it has reassessed priorities across the scrutiny programme and considered the impact on existing reviews of the diversion of resources. When the Committee monitors the overall programme for scrutiny at each meeting there will be opportunity to do this.
- 3.7 The Committee held a workshop session in March 2015 and identified a number of areas for consideration during 2015/16. These topics have been identified and are listed in Appendix 1 to this report.
- 3.8 When establishing a review panel, the Committee needs to decide on:
- a clear and tight remit for the review
 - a timescale within which the review should be carried out
 - size of review panel, including whether any co-opted members should be involved
 - chair of the review panel (to be appointed from the pool of five scrutiny chairs)

and should have regard to the need over the year to engage as many councillors as possible in the scrutiny process.

Policy briefings

- 3.9 Through the process of developing the programme for scrutiny, the Committee may identify issues which call for a policy briefing. The purpose of these briefings is to inform councillors about a current key issue or to prepare councillors for review work that has been commissioned. These informal briefings will not be occasions for scrutiny to be carried out, although they may result in a suggestion for a new scrutiny topic, which would need to be considered by this Committee against the current programme for scrutiny and available resource.
- 3.10 Policy briefings will not form part of the Overview and Scrutiny Committee's agenda but will be held separately and be open to all councillors to attend.

Monitoring programme for scrutiny

- 3.11 On an ongoing basis the Committee will be responsible for managing and co-ordinating the programme for scrutiny and assessing the impact of scrutiny activity. At all future meetings the Committee will monitor the progress of the programme, making amendments as appropriate.

4. **List of attached information**

The following information can be found in the appendices to this report:

Appendix 1 – Feasibility criteria for topics

Appendix 2 – Long list of main scrutiny topics

Appendix 3 – Policy Briefing topics

Appendix 4 - Long-list of potential future OSC/SRP topics

5. **Background papers, other than published works or those disclosing exempt or confidential information**

None

6. **Published documents referred to in compiling this report**

None

7. **Wards affected**

Citywide

8. **Contact information**

Contact Colleagues

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Appendix 1 - feasibility criteria includes:

Decision making and being a critical friend	Is it a topic/key decision which requires consultation with Overview and Scrutiny <u>prior</u> to the decision being taken.	Yes – include. No – apply other criteria and consider removing
Public Interest and relevance	Is the topic still relevant in terms of it still being an issue for citizens, partners or the council in terms of performance, delivery or cancellation of services?	Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing
Ability to change or influence	Can the Committee actively influence the council or its partners to accept recommendations and ensure positive outcomes for citizens and therefore be able to demonstrate the value and impact that scrutiny can have?	Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing
Range and scope of impact	Is this a large topic area impacting on significant areas of the population and the council’s partners <u>or significant impact on minority groups</u>. Is there interest from partners and colleagues to undertake and support this review and will it be beneficial?	Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing
Avoidance of duplication of effort	Is this topic area very similar to one already being scrutinised in another arena or has it already been investigated in the recent past?	Yes – consider involvement in the existing activity or consider removing No – apply other criteria and consider inclusion.

<p>9 September 2015</p>	<ul style="list-style-type: none"> • Review of Nottingham City Council’s Summer of Engagement Programme – 2015 To consider the Council’s plans to improve its workforce and its journey from good to great. (Organisation and Transformation, Nottingham City Council) • Review of Nottingham City Council’s Citizen Survey 2014 and proposals for 2015 (Engagement and Consultation, Nottingham City Council) • Work Programme To agree a draft work programme for 2015/16
<p>October 2015</p>	<ul style="list-style-type: none"> • Review of combined local and parliamentary elections 2015 To consider the effect of the change to the electoral registration process and the management of the 2015 election process. To include input from a number of political parties and their staff, Portfolio Holder and Democratic Services staff (Democratic Services, Nottingham City Council) • Work Programme To agree a draft work programme for 2015/16
<p>4 November 2015</p>	<ul style="list-style-type: none"> • Nottingham City Safeguarding Children Board Annual Report and actions arising from Ofsted inspection in May 2014 To consider the NCSCB’s annual report and progress against the actions arising from the Ofsted inspection in May 2014 (NCSCB Independent Chair, Corporate Director for Children and Adults, Portfolio Holder for Early Years and Early Intervention) • Nottingham Plan – Annual Report

	<ul style="list-style-type: none"> • Work Programme To agree a draft work programme for 2015/16
<p>9 December 2015</p>	<ul style="list-style-type: none"> • Nottingham Growth Plan To consider an update from the Portfolio Holder for Job, Growth and Transport on the progress of the Growth Plan in Nottingham. (Economic Development, Portfolio Holder for Jobs, Growth and Transport) • Council Plan and Priorities To consider an update from the Leader of the Council on his Council plans and priorities (Leader of the Council) • Work Programme To agree a draft work programme for 2015/16
<p>6 January 2016</p>	<ul style="list-style-type: none"> • Good to Great Operating Model To consider an update from the Chief Executive on the Council's transition from 'Good to Great' and the resulting changes to the Council's operating model. (Chief Executive, Nottingham City Council) • Housing Strategy in Nottingham To consider the development of the housing sector in the city of Nottingham (Major Programmes, Nottingham City Council) • Work Programme To agree a draft work programme for 2015/16
<p>3 February 2016</p>	<ul style="list-style-type: none"> • Adoption of Children with complex needs, disabilities or from minority/ethnic backgrounds

	<p>To consider the process for the adoption of children. (Children in Care, Nottingham City Council)</p> <ul style="list-style-type: none"> • Combined Authority To consider the process and plans for the formation of a combined authority in Nottingham. (Development and Growth, Nottingham City Council)
<p>9 March 2016</p>	<ul style="list-style-type: none"> • CDP Annual Partnership Plan To consider an update on the CDP's partnership plan. (Crime and Drugs Partnership) • Commercialisation of Council Services To consider an update on the commercialism agenda, with a view to identifying a number of topics requiring closer scrutiny. (Commercial and Neighbourhood Services, Nottingham City Council)
<p>5 April 2016</p>	

The Committee can identify any topics to be put forward as ideas for potential policy briefing sessions at this stage – this process can be ongoing throughout the year.

Date	Topic	Comments

Scrutiny Review Topics 2015/16

	Topic	Comments
1	To review school attendance for children with disabilities or special education needs and the support mechanisms in place to support them to improve attendance and the progress of the transition from the Statement of Special Educational Needs or 323 assessments to the new Educational Health and Care Plans arising from the Children and Families Act 2014 Act	<p>Status – to be scheduled</p> <p>Proposed by Beverly Denby, 3rd Sector Advocate</p> <ul style="list-style-type: none"> • Chair and membership needs appointing at OSC • Panel will include the co-opted representatives for educational issues • Scope to be finalised and submitted for approval to OSC
2	<p>NOTTINGHAM CITIZEN'S SURVEY</p> <p>To review the responses of sub-groups of the population, including the differing views by area and demographic factors such as age, ethnicity and disability</p>	<p>Status – to be scheduled</p> <p>CHAIR: To be determined</p> <ul style="list-style-type: none"> • Identified as a review at the Overview and Scrutiny workshop held in March 2014 • Scope needs to be finalised with chair and submitted for approval to OSC • Membership needs to be appointed
3	Equalities within the Commissioning and Procurement process	First review held in December 2014, follow up review planned for June 2016 with Cllr Jenkins to chair
4	Kin fostering regulations	
5	The changing landscape of demographics of children in care	
6	The specialist skills required for adoption and foster families	
7	The wider impact of commercialism on services and the balance between delivering outcomes for citizens	
8	The commercialisation of garage services	
9	The commercialisation of cemeteries and crematoriums	
10	Term time holidays	

11	Correlation between school attendance and behaviour and the impact on attainment	
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